

## **F. General Instructions**

**1. Designers** - To design your stand you can choose designers' companies (listing available in our offices).

**2. Exhibition Area** - Don't exhibit outside your booth, not in height and not in area.

### **3. Guarding and insurance**

The day of the setup the guarding starts at 21:00.

Be aware that at those hours there will still be workers working in area of other exhibitors, so we are not responsible for the material that stays in your booths.

During the exhibition - there is no guarding of the materials during the hours of the exhibition.

Guarding of the materials starts at the closing time of the exhibition until the opening time the next morning. Stier Group is not responsible of any direct or indirect damages or losses of material of exhibitors.

We recommend to all exhibitors to insure themselves and their products in the area field including while entering and leaving the exhibition area.

**4. Electricity** - Order of electricity contains two parts: 1. Installation of electric power outlet 2. Electricity consumption.

### **5. Electric power outlet** -

Constructed booth - includes electricity according to 1 electric power outlet 1 phases of 1kW per 8sqm, for an additional order (at your charges) see order form 3.

Un-constructed booth - see order form 3 to order different kinds of electric power outlet.

### **6. Electricity consumption + excess of electricity.**

According to the instructions of the Israeli Trade Fairs & Convention Center, the electricity distribution will be of 1 kw for each 5m<sup>2</sup>, of each booth (for constructed and un-constructed areas). For example: if you have a booth of 16m<sup>2</sup>, you can order till 3kw.

### **7. Night electricity (24hours)**

At the end of the exhibition we disconnect the booths from electricity. If you need a 24hour electricity, you have to order in advance (60\$ per point). The consumption's in those hours will be charge 18\$/kW. To order see order form 4.

**8. Carpets** - Stier Group put carpets only on the passages, orders of carpets inside the booth (advised) are in charge of the exhibitor (see order form 6).

**9. The color of the panels** - To order painted panels, order at least 21 days before the opening of the exhibition (see order form 6) and don't forget to mention the color of the panels.

**10. Storage** - If you want to stock boxes in the exhibition area, please contact Stier Group. The organization declines responsibilities for any damage caused to the material that is stored.